

MINUTES FROM THE EXTRA-ORDINARY MEETING OF THE BOARD OF TRUSTEES

29 April 2024 March 2024

PRESENT

Steph Donbavand	Sue Donnelly	Clare Gaskell
Mike McGarry – Headteacher	Harriett Michael-Phillips	Karen Owens - Chair
Jim Rimmer	Collette Simms	Richard Snowdon

ALSO PRESENT

Tom Dolly - SDHT	Gayle Phillips – DHT	Vicky Ashworth AHT
Judith Gordon – Clerk /FM		
Ian Raikes – CEO Southport Learning Trust		
Anja Gouldbourne – Governance Professional - Southport Learning Trust (SLT)		

Apologies were received from Paul Povey

24/74 WELCOME

The Chair welcomed Mr Raikes and Ms Gouldbourne to the meeting.

24/75 DECLARATION OF BUSINESS INTERESTS

There were no declarations of interests in relation to this meeting.

24/76 PART 1

The purpose of this meeting was to inform trustees and outline the roles and responsibilities of both the Local Governing Board (LGB) of Range High School and the Trust Board of the SLT.

A paper copy of a PowerPoint presentation was given to each trustee ([Appendix 1](#)) and the following points were included in the document and highlighted at the meeting:

- The responsibilities of the LGB
- At present all LGB Chairs are also trustees (part of the Trust Board), although it is recognised that this approach is contrary to the preference of the DfE and will become untenable as the Trust continues to grow. From September 2024 a Chairs Council will run alongside the Trust Board with a view to streamlining the Board from September 2025.
- The Trust Board is currently looking to appoint a further two trustees from across all member schools to the Board and anyone interested should speak to Mr McGarry.
- The LGB should meet six times per year (as at present) approximately two weeks before the Trust Board meet
- It was acknowledged that, to attend all the LGB meetings, Chairs Council and Trust Board meetings, requires a huge commitment, especially from the Chair of the LGB
- Range High School's current Articles of Association will cease to be relevant and the SLT's Articles of Association will replace them from 1 September 2024.

Q. Can trustees continue on the LGB with their current term of office end date? Or, can they be appointed for a further 4-year term from 1 September 2024?

RANGE HIGH SCHOOL

A. Either of those options are possible. The Trust recommends at least two Parent governors should be on the LGB. The LGB would be made up of Parents, Staff and Co-opted members.

Mr Raikes, Ms Gouldbourne and Mrs Phillips left the meeting.

24/77 PART 2

There was discussion regarding whether current trustees of Range High School would opt to stay on the LGB after 1 September 2024. The following table shows the outcome of those discussions:

Forename	Surname	Current Category	Term of office ends	Stay on LGB	As (Category)	SLT Board of Trustees
Steph	Donbavand	Staff	30/03/2026	Yes	Staff	No
Sue	Donnelly	Community	16/09/2024	Yes	Co-opted	tbd
Clare	Gaskell	Co-opted	03/02/2025	Yes	Co-opted	No
Mike	McGarry	Headteacher	N/A	N/A	N/A	N/A
Harriet	Michael-Phillips	Community	19/09/2026	Yes	Co-opted	tbd
Karen	Owens	Co-opted	15/09/2024	Yes	Co-opted	tbd
Paul	Povey	Staff	29/03/2027	Not present	Staff	No
Jim	Rimmer	Community	06/03/2025	tbd	Co-opted	No
Collette	Simms	Co-opted	15/09/2024	No	N/A	No
Richard	Snowdon	Parent	26/09/2025	Yes	Parent	No

An election will be held in September for additional Parent Trustees.

The current Community and Co-opted Trustees (with the exception of Ms Simms) will be appointed as Co-opted governors to the LGB for a 4-year period starting on 1 September 2024. Ms Owens indicated that she would be willing to continue as Chair of the LGB in September.

The Headteacher thanked all trustees for their time and dedication to Range High School and was delighted that so many wanted to continue in the role and to support the school.

24/78 DATE AND TIMES OF FUTURE MEETINGS

Full Trustee Meeting - 16 May 2024 – 3.30 p.m. via Zoom
 Full Trustee Meeting - 11 July 2024 – 3.30 p.m. at school

Signed Chair Karen Owens

Date 16 May 2024