



Parent's Guide to Remote Learning at Range

Remote education provision: information for parents

This information is intended to explain what to expect from our remote education provision where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final page of this booklet.

The remote curriculum: what is taught to pupils at home

In the case of an entire cohort (Year Group bubble) being required to work at home:

- Students will be asked to follow their normal timetable.
- Lessons will contain approximately 50 minutes of content*
- Each lesson will contain 'live' input from a teacher*
- All lessons will be listed on Class Charts and students can also view their timetable on the app.
- Lessons will take place in 'Google Classroom' which can be joined via the school VLE and is the platform where instructions, tasks and resources will be posted.
- Students will see all of their classes in Google Classroom and can join the 'live' Google Meet portion by clicking on the meeting link.
- Teachers will post instructions telling students how and where to complete work and if and how it should be submitted.

**Unforeseen circumstances (e.g. teacher absence) may mean this isn't possible on occasion.*

The infographic on the next page summarises our remote learning offer, explains what to expect and who to contact if you need support.



REMOTE LEARNING AT RANGE

'HOW TO' GOOGLE CLASSROOM

KEEPING YOU CLOSE WHILE YOU LEARN REMOTELY



✓ You will follow your normal timetable.



✓ With lessons containing approximately 50 minutes of content*



✓ Each lesson will contain 'live' input from your teacher*



✓ Please be prompt so the lesson can start on time.



✓ All lessons will be listed on Class Charts and you can also view your timetable on the app.



Classroom

✓ Lessons will take place in 'Google Classroom' which can be joined via the school VLE.



✓ You will see all your classes and can join the 'live' Google Meet portion by clicking on the meeting link.



✓ Instructions will be posted telling you how and where to complete work and if and how it should be submitted.

*Unforeseen circumstances (e.g. teacher absence) may mean this isn't possible on occasion.



Here to help!

I've lost my Class Charts Log-in

admin@range.sefton.sch.uk

I can't log in to the school network /VLE

itservices@range.sefton.sch.uk

Contact your teacher

In your Google Class for that teacher either post a message in the class stream or go to 'people' and click on the email logo next to your teachers' name

Government Mobile Data Scheme

This scheme temporarily increases data allowances for mobile phone users on certain networks.

Queries? td@range.sefton.sch.uk

Rewards



Engagement with Remote



Great work



Kept Moving!



Remote Learning Reward Points can be awarded by parents



We are still here for you! Worried about your wellbeing? The pastoral team are still here for you while you work at home

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

Yes, we will teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects, for example changing the sequencing of teaching in some practical subjects. In addition, Key Stage 4 Core PE lessons have been re-scheduled to lunch times to provide opportunities for whole year groups to access opportunities for exercise.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- We will issue or lend laptops or tablets to pupils, if we are able to do so. Parents should contact their son/daughter's HOY who will liaise with the IT department. If devices are not available, students will be added to a waiting list.
- We will issue or lend devices that enable an internet connection (for example, routers or dongles), if we are able to do so. Parents should contact their son/daughter's HOY who will liaise with the IT department
- We will participate in the government mobile data scheme which temporarily increases data allowances for mobile phone users on certain networks. This is so that disadvantaged children and young people can access remote education if their face-to-face education is disrupted, and they do not have access to broadband at home
- If students do not have online access and we are unable to provide it, we will invite them in to school to join our provision for key worker and vulnerable students

How will my child be taught remotely?

We are offering a blended approach to remote learning which may involve a mix of:

- Watching and participating in a portion of a lesson which is 'live' on Google Meet/Classroom*
- Watching a recorded lesson or video including Oak Academy, Youtube resources or a pre-recorded lesson from our own subject specialists
- Reading, making notes, summarising information
- A Power Point to work through
- An assignment or activity to complete
- Tasks to complete in a pre-made workbook
- Exam or past-paper questions to complete
- A quiz or interactive game on Quizizz, Kahoot, Seneca Learning or other learning platforms

* 'Live' lessons will take place during a normal timetabled lesson for the subject and will be signposted in advance on Class Charts. These will not necessarily be 'live' for the entire timetabled slot but individual work will be set to make up the allocated time.

The 'live' portion will be a blend which may include:

- Short explanation of what is expected in an upcoming block of work – explanation and opportunity for students to check they understand what to do.
- Teacher explanation, questions and answers
- Feedback - providing answers to previously set work amongst other activities.

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

As parents, we ask that you support us wherever possible by ensuring students:

- Are ready to learn each day and start each timetabled slot as promptly as possible.
- Are equipped with the appropriate equipment to complete work:
 - Their normal Range Ready equipment (pen, pencil, ruler, calculator etc)
 - Access to the internet and a device to access our remote learning offer
- Are aware of and following the Acceptable Use Policy (available on the school website)


In Google Meets, check that your son/daughter:

- Uses an appropriate room.
- If they are using the camera, blurs the background where possible using the video settings within the meeting
- Always wears appropriate clothing

Let us know if:


- Students are experiencing any difficulties with accessing or completing the work set
- Students are ill or unable to participate in learning for any reason.
- There are technical issues with accessing digital resources (log-in, password issues etc).
- You do not have digital or online access at home (see page 3).

HOW TO CREATE A GREAT HOME LEARNING WORKSPACE



Choose a location based on your child's learning preferences

If they prefer silence, a spare room or their bedroom could be good options. If they enjoy some background noise, consider choosing a spot in the kitchen or near your office if you're working from home.



If possible, the learning space should only be used for learning

This includes attending classes, doing homework, studying, for example. If this is not possible, and you'll be using a shared or multipurpose space, do what you can to signal to your child when it's time to learn. Clear away all other materials from that space, have your child's studying supplies at hand, keep it organized, and ensure there is good lightning and no distractions.

Ensure the learning space has good lighting

This can include natural lighting from windows or light from lamps.

Have all of your child's supplies easily accessible in their learning space.

Encourage your child to keep their space organized and clutter-free. Perhaps you could incentivize them with a small reward each week if they successfully keep their space clean.

Eliminate Distractions

Ask your child to turn off their phone (unless they are using it to access remote work) and social media when they're learning, and have the TV off as well. For older children, you may want to check out apps and tools that can help eliminate distractions like freedom.to, Stayfocusd, Dewo, or SelfControl.

Make it comfortable—but not too comfortable

Choose a chair that your child can comfortably sit in for long periods of time, and ensure they have a desk or other flat surface that can accommodate their books, laptops, and other learning supplies.

Note: we do not recommend using a bed as learning space; you don't want your child to fall asleep in the middle of their lessons

Manage Their Mobile Phone

- TURN IT OFF
- LIMIT NOTIFICATIONS IN SETTINGS
- LET YOUR FRIENDS KNOW WHEN YOU WILL BE BACK ONLINE
- TURN IT ON TO SILENT
- LEAVE IT IN ANOTHER ROOM
- TURN IT ON TO AIRPLANE MODE

We work best when we're comfortable in a pleasant, distraction-free environment

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Teachers will not routinely chase up non-attendance on a lesson-by-lesson basis but may contact students to check-in with them. Contact with pupils will be made through the school email system, Class Charts announcements and the Google Classroom streams.
- During full or year group closures, concerns about attendance in Google Meet lessons will be logged on a centralised spreadsheet which will be monitored by the pastoral team.
- If there are any behavioural issues, including failing to complete work over a period of time, we will follow school procedures to contact home. Staff will, however, be mindful of the extra pressure of home learning and the lockdown situation

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Teachers will continue to provide feedback at least once within every fortnightly cycle of lessons for the majority of curriculum subjects. This may be in a variety of forms for example assessments/marks returned via Google Classroom, online quizzes, self-marking Google Forms and whole group feedback.
- Teachers will provide in-lesson feedback for example through live questioning, eliciting and reflective discussion.
- Subjects should decide where students should record their work and how and when it will be submitted for feedback. Work may, for example, be done in exercise books/folders, completed and submitted electronically or a mix of different methods used. This will be clearly signposted in task instructions on the Google Classroom or by the teacher in Google Meet.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Teachers will provide content that is accessible and achievable for the students to complete at home, independently.
- Teachers will set work that is differentiated as required for all learners when setting online tasks.
- The SEN Department will allocate Teaching Assistants to support pupils who aren't in school to support them with:
 - Access to remote learning
 - Understanding instructions
 - Organisation and meeting deadlines
 - Completion of remote learning tasks
- Teaching assistants may also be expected to work in school if their allocated student is a Key Worker's child or vulnerable student who is attending our in school provision.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

- When individuals are self-isolating within a class, teachers will continue to provide appropriate work for each lesson signposted on Class Charts and posted in Google Classroom.
- Work will be provided that can be completed in 45-55 minutes.
- Students will not be required to follow their usual timetable but work will be set for lessons that the student has on their timetable each day during isolation.
- There will not be a 'live' portion of the lesson unless the teacher decides that this is appropriate. This will be signposted on Class Charts.