



What do I do if someone becomes unwell at an educational setting?



Do they have a new, continuous cough or a high temperature, or a loss of, or change in, their normal sense of taste or smell (anosmia)?

Yes

No

Are they seriously ill or injured or is their life at risk?

Follow standard sickness procedures

Yes

No

Call 999.
Do not visit the GP,
pharmacy, urgent care centre

The pupil or staff member should follow the COVID-19: guidance for households with possible coronavirus infection (self-isolation for 10 days and household isolation for 14 days.) Members of their household (including siblings) should self-isolate too.

Whilst awaiting collection, the pupil should either:
i. be moved to a room where they are isolated behind a closed door or, if this is not possible e.g. due to age ii. be at least 2 metres away from other people.

- A window should be left open for ventilation.
- Staff should wear PPE, if a distance of 2 metres cannot be maintained with the pupil.
- If required and where possible, a separate bathroom should be used. This should be cleaned and disinfected using standard cleaning products before being used by anyone else.

- The staff member in contact with the individual should wash their hands for 20 seconds after contact
- The affected area should be cleaned with normal household disinfectant after someone with symptoms has left. For more guidance see the COVID-19: cleaning of non-healthcare settings guidance.
- The staff member that had contact with the individual does not need to go home unless:
i. They develop a new, continuous cough, high temperature or anosmia or ii. the child then tests positive.
- Whilst waiting for test results, the individual's peers, and staff members do not need to self-isolate, unless they experience symptoms themselves

The individual's class or group within the setting (including staff) should be sent home and advised to self-isolate for 14 days. Other household members of the wider group do not need to isolate unless the person within the group develops symptoms.

A log should be made via the Sefton Council incident reporting system or by email to HealthandSafety@sefton.gov.uk
Sefton Council should be notified at Tricia.Davies@sefton.gov.uk

Yes

Did the individual receive a positive Covid-19 result from testing?

No

The individual may return to the educational setting when recovered and free from fever and the household can end self-isolation. No further action is required.