



Range High School

PROVIDER ACCESS POLICY

Person responsible for Policy: Assistant Headteacher - CA
Date of last review: August 2020
Date of next review: July 2022

RESPONSIBILITY FOR THIS POLICY HAS BEEN DELEGATED TO THE HEADTEACHER

BI-ANNUAL REVIEW

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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in years 8 to 13 at Range High School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact Rachel Gooding, Careers Leader

Telephone: 01704 879315

Email: rg@range.sefton.sch.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	Autumn term	Spring term	Summer term
Year 8		NHS Careers Competition	
Year 9		Key Stage 4 Options Event	Industry/ Enterprise Workshops
Year 10		Employability Skills Workshop	Application Form Workshop and Mock Interviews
Year 11	Workshops on Post-16 Opportunities Workplace visits / work shadowing	Support with Apprenticeships and college applications	
Year 12	HE and Apprenticeships/ Degree Apprenticeships Introduction	HE and Apprenticeships/ Degree Apprenticeships Research Workshops	Personal Statement and Job Application workshops
Year 13	HE and higher apprenticeship applications	Employability Skills Workshops	

Please speak to our Careers Leader to identify the most suitable opportunity for you.

4.3 Granting and refusing access

The school will endeavour to meet all reasonable requests by providers for access to students. It may not be possible to accommodate requests made a short notice.

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

Providers may request use of facilities such as assembly areas or ICT suites or may request remote access to classes via Google Meet / Zoom / Microsoft Teams.

5. Links to other policies

In this section, you should outline any links to other policies, such as:

- Safeguarding/Child Protection Policy
- Careers Education and Guidance Policy
- Teaching and Learning Policy

These policies are available via the school website or upon request to the school.

6. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by Rachel Gooding, Careers Leader..

This policy will be reviewed by Carolyn Ainsworth (Assistant Headteacher 14-19 Education) and Rachel Gooding (Careers Leader) bi-annually. At every review, the policy will be approved by the governing body.