

January 2019

TO: ALL PARENTS/CARERS OF PUPILS IN Y10

Dear Parents/Carers

Attached to this ParentMail is an order form for the recommended study / revision guides for Stage 4 students to assist with studying for their internal and external examinations. These will be useful in both preparing for their final examinations and internal assessments. The order form can also be downloaded from the school website.

Please complete the order form and return it to Pupil Reception, as soon as possible, making payment by ParentPay (click on Y10 Revision Guides 2018/19). Please see order form for full details. However, if you have not used ParentPay before please telephone 01704 835614 for your log-in details. **The absolute last date for order forms to be returned is:**

Thursday 17th January 2019

so that orders can be available for distribution to students before the February half term holidays.

If orders are received after this date your form will be returned for you to order the books yourselves.

If you have any subject specific queries please direct them to the relevant subject teacher. Any general order enquires can be directed to Mrs Philliskirk on 01704 879315 (extension 207 or option 3 for Finance)

Yours sincerely

Judith Gordon
Finance Manager