

### **Lunchtime Supervisor Team**

The team consists of four members one of which is a senior position with responsibility for the supervision of staff and the liaison between the team and senior staff within school – including the Catering Manager.

The team is responsible for ensuring that the dining and packed lunch areas remain operational over lunchtime by clearing and preparing seating, tables and trays for other students to use the facilities. These areas must be ready for general school use after the lunchtime has ended.

All staff are term-time only and, all except the Senior Supervisor, are expected to be on site between 12:00 and 13:30 each day - the Senior Supervisor starts work at 11:45. Working hours may vary at certain times throughout the year but notice will be given to staff if this is the case.

Mr Pritchard, Resources Director, is the member of the school's Leadership Team with responsibility for the Lunchtime Supervisors.