

RANGE HIGH SCHOOL

PERSON SPECIFICATION PROFORMA – TEACHING ASSISTANT LEVEL 2

Personal Attributes Required	Essential (E) or Desirable (D)	Stage Identified
<u>QUALIFICATIONS/TRAINING</u>		
<ul style="list-style-type: none"> • Teaching Assistant NVQ Level 2 	E	A
<ul style="list-style-type: none"> • Willingness to undertake further qualifications 	D	A
<ul style="list-style-type: none"> • Willingness to undertake relevant training 	E	I
<u>EXPERIENCE</u>		
<ul style="list-style-type: none"> • Experience of working in a school environment 	D	A
<ul style="list-style-type: none"> • Experience of working with children of secondary age 	D	A/I
<ul style="list-style-type: none"> • Experience of working with children with special educational needs 	D	A/I
<ul style="list-style-type: none"> • Ability to communicate effectively orally and in writing 	E	A/I
<u>SKILLS/KNOWLEDGE/APTITUDES</u>		
<ul style="list-style-type: none"> • Excellent interpersonal skills 	E	A/I
<ul style="list-style-type: none"> • Computer literate 	E	A/I
<ul style="list-style-type: none"> • Ability to work using initiative 	E	A/I
<ul style="list-style-type: none"> • Ability to work as part of an effective team 	E	A/I
<ul style="list-style-type: none"> • Ability to be flexible 	E	A/I
<u>SPECIAL REQUIREMENTS</u>		
<ul style="list-style-type: none"> • Commitment to working in partnership with staff, students, parents, governors and the wider community 	E	I
<ul style="list-style-type: none"> • Commitment to equal opportunities 	E	I

A = Application Form

I = Interview