

SCHOOLS REGULATORY SERVICES

DETERMINED SCHEME FOR CO-ORDINATION OF

ADMISSIONS TO SEFTON SECONDARY SCHOOLS 2017

The scheme set out below seeks to comply with the requirements of the School Standards and Framework Act 1998, as later amended and the School Admissions Code 2014 and any further updates, in respect of co-ordinated admissions schemes. The Local Authority scheme for coordination of admissions will come into force for admission applications submitted from September 2016 for the admission of pupils transferring from primary to Secondary school in September 2017.

Children transfer from primary to secondary schools in the September following their eleventh birthday. The Education and Skills Act 2008 increased the minimum age at which young people in England can leave learning, thus requiring them to continue in education or training to the age of 18. All 11 year olds starting secondary education in September 2017 will continue their learning in Education and or training until the age of 18.

Sefton Local Authority has a statutory duty to co-ordinate the primary to secondary transfer process for admissions to Secondary Schools within Sefton. In addition to the statutory co-ordination role, the Local Authority is the Admissions Authority for Community Secondary Schools in the Borough. This means the Admissions Criteria for those schools is set by the Local Authority.

Sefton Local Authority administers an Equal Preference Admissions Scheme. This means that each individual preference (school) listed on the Local Authority application form will be considered equally according to each individual school's admissions criteria. If a place can be offered at more than one of the preferences listed on the application form, then the Local Authority will automatically offer the highest preferred school. If no preferred schools that have been named can be offered to the applicant, the Local Authority will automatically allocate a place at the nearest qualifying school with a vacancy. This process ensures that only one school place is offered for each applicant on 1 March 2017 national allocation day.

For 2017 admissions to Secondary Schools, Sefton Local Authority will apply the criteria listed enclosed to applications for the Community Secondary Schools in Sefton. The Local Authority will also apply the admissions criteria for applications made to all Secondary Academy Schools on behalf of those schools. They have therefore been included in this document. Voluntary Aided Faith Secondary Schools will determine and apply their own individual admissions criteria.



ADMISSION NUMBER

Each High school has a published admission number (PAN). The published admission number is the number of places each school can admit in to Year 7 for starting Secondary School in 2017.

ADMISSIONS CRITERIA

Where the number of applications for any Sefton Secondary School is greater than the number of places available, the admission authority must apply its published admission criteria to decide which applicants can be offered places.

PUPILS WITH AN EDUCATION HEALTH AND CARE PLAN/A STATEMENT OF SPECIAL EDUCATIONAL NEEDS,

All schools will meet their legal obligation to admit a pupil who has a Statement of Special Educational Needs/Education, Health and Care Plan that names a school in his or her statement/plan.

COMMUNITY AND ACADEMY SECONDARY SCHOOLS

Admissions to Sefton Community and Academy Secondary Schools are based on either catchment areas or “contributory” Primary Schools and home to school distance. Each school is linked to named primary Schools or the child’s permanent home address.

CATHOLIC SECONDARY SCHOOLS (Voluntary Aided)

Admissions to Catholic Secondary Schools in Sefton are based on contributory parishes and associated Primary Schools.

The Individual Admissions criteria and arrangements for all Voluntary Aided Secondary Schools should be published on the schools individual websites.

TWINS/MULTIPLE BIRTHS

Where there are twins and children from multiple births, and where one of the siblings has been allocated the last remaining place at a school, the other siblings will be admitted.

ADMISSION OF CHILDREN OUTSIDE OF THEIR NORMAL AGE GROUP

There are some exceptional circumstances where parents/ carers may request that their child is admitted to a secondary school outside of their chronological age group. for example, if the child is gifted and talented has already been taught outside of their year group in primary school or has experienced problems such as ill health and wants to remain in primary school longer..

Where this is requested, admission authorities will make decisions on the basis of the circumstances of each case and in the best interests of the child concerned. This will include taking account of the parent’s views; information about the child’s academic, social and emotional development; where relevant, their medical history and the views of a medical professional;



whether they have previously been educated out of their normal age group; They will also take into account the views of the head teacher of the school concerned.

Parents can also request admission outside of their normal age group for child by writing to the Sefton Education Support Services Manager. Jane.clark@sefton.gov.uk

APPLICATIONS

Applications must be made in the normal way using the **Local Authority Application Form** which can be completed on line or by requesting a paper copy. All applications (whether online or paper) for Sefton Schools **MUST** be completed and submitted via the application process for the Local Authority where the family is resident.

Every effort is made to allocate children a place at their highest preferred school. Some schools, however, may have more applications than places available. When this occurs, the published admissions criteria for each school will be used to decide which children are to be allocated places.

APPEALS

If an applicant cannot be offered a place at any of their higher preferred schools they will automatically be informed, as part of the Local Authority's co-ordinated process, of their right of appeal to an independent appeal panel.

Each appeal panel is convened by the Clerk to the Independent Appeal Panel in accordance with the School Admission Appeals Code. Parents/ Carers can appeal for any school, once they have been refused a place in writing.



Local Authority Scheme for Coordination of Admissions Arrangements & Timetable

STAGE 1. APPLICATION FORMS

- a) Sefton Local Authority will publish and distribute the information relating to admission arrangements and the application process within the “Sefton Secondary School Admissions Information Booklet” for 2017-18. Sefton will make available an online application process plus a paper application form (where there is no access to the internet). This will be done in the **first two weeks in September 2016**.
- b) The Local Authority will take all reasonable steps to ensure that every parent/carer who has a child in their last year of primary education within Sefton receives information relating to the application process and national closing dates.
- c) The Local Authority application form will allow Sefton residents to list up to three Secondary schools, in order of preference (whether the Secondary school requested is inside or outside of Sefton). This includes all Community, Voluntary Controlled, Voluntary Aided, Academies, and Free Schools. Parents will have the option to give reasons for their preferences if they wish to do so.
- d) In addition, each school will receive a written explanation of the coordinated admission arrangements and Local Authority procedures and deadlines.
- e) The Admissions booklet and Local Authority application form will be available to view online via the Sefton Council website. The Local Authority application form should be completed online via the Sefton website. If no internet access is available, the booklet and paper application form will also be available to pick up at all Sefton primary schools during the application period, and will be available upon request directly from the Sefton Admissions Team.
- f) **SEFTON LOCAL AUTHORITY RECOMMENDS THAT SEFTON RESIDENTS SUBMIT THEIR APPLICATION FORM ONLINE VIA THE SEFTON WEBSITE.** If an online application is not possible, a paper application can be obtained (as above). The paper application must be completed and returned to the child’s **current primary school**.
- g) In addition to the Local Authority’s application form **Voluntary Aided Secondary Schools** will require parents to complete a faith **Supplementary Information Form**, (SIF) which should be obtained from, and returned directly to the individual faith schools named on the Local Authority application form. Church schools may also require sight of a baptism certificate to authenticate any statements made. **It should be noted that the supplementary information form (SIF) is not a valid admissions application on its own. The school must also have been named and submitted on the Local Authority’s application form.**



- h) All Local Authority application forms must be submitted online or received by primary schools on or before 31 October 2016.**
- i) Any forms that are handed in directly to schools must be forwarded to the Local Authority no later than the 4 November 2016. The school should send a list of the pupils names for whom applications have been received, along with the application forms, to the Local Authority Admissions Team. Confirmation will then be sent to each school to acknowledge receipt of each batch of forms and lists.**

STAGE 2. CONSIDERATION BY ADMISSION AUTHORITIES

- a) Admissions applications processed for the Secondary Admissions Round will be administered using the agreed Equal Preference Admissions Scheme.**
- b) All preferences expressed for all schools will initially be treated as equal regardless of the order the schools were listed on the application form. If more than one school place can potentially be offered, a single offer for the school which was listed highest on the application by the parent/carer will be made by the Local Authority.**
- c) If the Local Authority is unable to make an offer to a parent/carer for any of their preferred schools listed on the application form, then (where possible) a place will be offered at the next nearest qualifying school with a vacancy.**
- d) Each Secondary school has a published admission number (PAN). The published admission number is the number of places available for entry to the school for the particular year of admission. An individual Admission Authority should not admit above the PAN for entry starting Secondary school once the number has been legally determined unless the Local Authority has been notified in good time to allow coordination to be delivered effectively.**
- e) By 4 November 2016** Sefton Primary schools will forward all paper applications received at the school, to the Local Authority Admissions Team.
- f) By 21 November 2016** Sefton Local Authority will aim to exchange preference information with other Local Authorities where residents of other Local Authorities have named Sefton Schools or where Sefton residents have named schools outside of Sefton.
- g) By 2 December 2016** the Local Authority will forward application and preference information to Voluntary Aided schools in Sefton where parents have expressed a preference for those schools.
- h) By 16 January 2017** each Voluntary Aided School will consider all applications for their school, apply the school's admissions criteria (if appropriate) and return the list of offers to



the Local Authority. **The school should also include the criterion on the list under which each applicant has been offered a place.**

- i)* Applications from families moving into the area, or changes to existing applications will only be considered if they are received by **3 February 2017** with proof that the removal has taken place.
- j)* If, at any time following determination of the PAN, an Admissions Authority decides that it is able to admit above its PAN it **MUST** notify the Local Authority by **3 February 2017** to allow the Local Authority enough time to deliver its coordination responsibilities effectively.

STAGE 3. ALLOCATION OF SECONDARY SCHOOL PLACES

- a)* **By 10 February 2017** Sefton Local Authority will inform other LAs of places in Sefton schools to be offered to their residents. Prior to **1 March 2017** the Authority will provide Sefton Secondary schools with a list of the pupils to be offered places at their schools.
- b)* **On 1 March 2017** email notifications will be sent (if applied online) and allocation letters will be posted to all applicants on that day.

The notification will include an offer of a place at the allocated school. The Local Authority will write on behalf of the Governing Bodies of all Sefton schools. Where an applicant cannot be offered their highest or a higher preferred school, they will be informed of their statutory right of appeal, provided with information regarding the appeals process and the deadlines for submitting appeals.

STAGE 4. LATE APPLICATIONS

- a)* The closing date for applications for the normal admissions round is **31 October 2016**.
- b)* Application forms, for Voluntary Aided schools within Sefton, received after the closing date will be passed to the school with a note that it has been received late. It will be for that admissions authority to decide how it wishes to respond to the application.
- c)* Application forms received after **31 October 2016** but before **1 March 2017** that have not previously been considered, will be sent an offer of a school place by **15 March 2017** and we will inform parents about their right of appeal if any preference has been refused.
- d)* For families moving into the area after **31 October 2016**, their application will be considered if it is received by **3 February 2017** with proof that the removal has taken place.



- e) Late applications or other changes in circumstances or preferences already submitted will only be considered if we receive them by **3 February 2017**. If they are received after **3 February 2017** it may not be possible for us to deal with them until after 1 March 2017.
- f) For applications received after **1 March 2017**, parents will normally be notified within ten working days of the school that has been allocated to their child and advised of their right of appeal if any preference has been refused.

STAGE 5. WAITING LISTS

- a) The Local Authority will operate a waiting list for all oversubscribed Community, Academy, and Free Schools in Sefton, from the time that places are allocated until the end of the first term of the **2017/18** academic year (Dec 2017). The waiting list will be maintained in accordance with the school's admissions criteria and if a place becomes available, it will be offered to the next child on the list.
- b) After the closing date for receiving appeals, the waiting list will be amended to only include those pupils whose parents have submitted an appeal.
- c) Please note that waiting lists MUST be kept in the order of the individual school's admissions criteria, and if a place becomes available it will be offered to the next child on the list. At any time new applicants can be added to the waiting list and will be placed on the list in priority order using the school's admission criteria. Waiting lists may also change because of house moves or children accepting or declining places at alternative schools.

The offer of the place from the waiting list will be made via telephone, email or letter. If no response **is received within 1 week**, the applicant will be removed from the waiting list as a declined offer, and the next applicant will be contacted automatically and offered the place.

- d) The Governing Body of Voluntary Aided faith schools may maintain an individual waiting list for their school.
- e) All other applications that are made throughout the academic year outside of the normal admissions round (In-Year admissions), should be made directly to the Sefton Admissions Office. These applications, where appropriate, will be added onto a school's waiting list (in admissions criteria order) and if a place becomes available, the parent will be contacted as described in section **c)** above.



TIMETABLE FOR COORDINATING SECONDARY SCHOOL ADMISSIONS FOR SEPTEMBER 2017

31 October 2016	The national closing date for secondary applications
4 November 2016	All application forms for Secondary School plus pupil lists sent from Primary Schools to Sefton Local Authority
21 November 2016	Sefton Local Authority exchanges applicant information with other Local Authorities
2 December 2016	Application information to be sent to Voluntary Aided Schools by Sefton Local Authority
16 January 2017	Date by which all VA schools must return rankings to Sefton Local Authority If lists are not received by this deadline there is no guarantee they can be included in the initial allocation for 1 March 2017
3 February 2017	No changes can be made to existing applications after this date
10 February 2017	Decisions to be sent to other Local Authorities by this date
1 March 2017	National Offer Day Email notifications sent to parent/carers who applied online and for, applicants who did not apply online, an offer letter will be posted by Sefton Local Authority
Summer Term 2017	Appeal hearings take place



Admissions Criteria for Sefton Community Secondary Schools

Meols Cop High School – Admission Number 150

After the admission of pupils with an Education, Health and Care Plan where the school is named in the plan, and where there are more applications than places available, **Sefton Local Authority** will apply the Admissions criteria **listed below** in the following order to allocate places to the School.

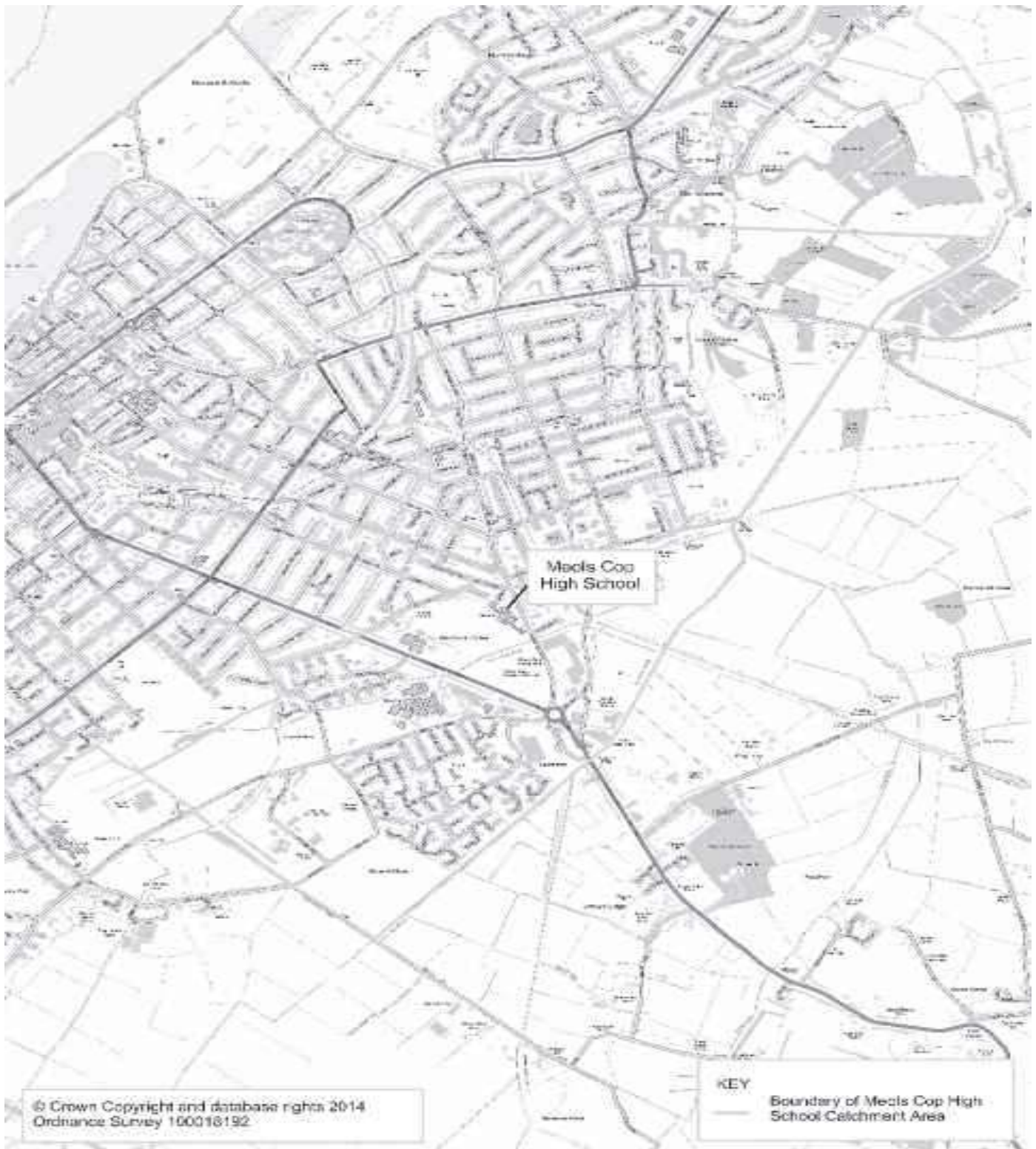
- 1) A 'looked after child' or a child who was previously looked after and ceased to be so because they became subject to an adoption, residence, or special guardianship order
- 2) Children who have either a **brother or sister** living in the same house who already attends the School as long as they will still be at the school in September 2017. Brothers and Sisters include step-children, foster children and half-brothers and sisters, adopted brothers and sisters or children of the parent/carer's partner, living in the same family unit at the same address, who attend the school in question, as long as they will be at the school in September 2017 ⁽¹⁾.
- 3) Children who live in the area served by the school which is:- The area of Southport bounded by a straight line which runs West from the Borough Boundary passing through Meols Hall then along Peets Lane, Bibby Road, Churchgate, Kings Hey Drive, Coudray Road, Allerton Road, Cambridge Road then south along Park Avenue, Roe Lane, Disused Railway, Manning Road, Oak Street, Balfour Road, Scarisbrick New Road, Everard Road, Southbank Road, Borough Boundary running parallel with Stamford Road, Benthams Way to the junction with Birkdale Cop then following the borough boundary northwards along Boundary Brook to the northern point of the Boundary line⁽¹⁾.
- 4) Other requests that name the school as a preference⁽¹⁾.

Tie Breaker Clause

⁽¹⁾ If it is not possible to offer places for all applications within any criteria then priority will be given to those living closest to the school measured by the shortest walking distance from the child's home. We will measure from the property's address point, to the nearest school gate (using recognised routes known to the Local Authority at the time of measurement).



Catchment Area for Meols Cop High School.



Stanley High School - Admission Number 150

After the admission of pupils with an Education, Health and Care Plan where the school is named in the plan, and where there are more applications than places available, **Sefton Local Authority** will apply the Admissions criteria **listed below** in the following order to allocate places to the School.

1) A 'looked after child' or a child who was previously looked after and ceased to be so because they became subject to an adoption, residence, or special guardianship order .

Children identified as needing specialist facilities that go beyond expected reasonable adjustments will be given priority for this school if it is the nearest school with suitable resources. This would usually be a child with a physical or mobility problem. We will require details from parents, supported by medical evidence in order to assess each situation depending on circumstances.

2) Children who have a **brother or sister** living in the same house who already attend the school, as long as they will still be at the school in September 2017. ⁽¹⁾ Brothers and Sisters include step-children, foster children and half-brothers and sisters, adopted brothers and sisters or children of the parent/carer's partner, living in the same family unit at the same address, who attend the school in question, as long as they will be at the school in September 2017

3) Children who live in the area served by the school which is the area of Southport from the coast running along the northern borough boundary to a straight line which passes through Meols Hall and Peets Lane and then Churchgate, Kings Hey Drive, Coudray Road, Allerton Road, Cambridge Road, Park Crescent, Albert Road, and extending westwards down Park Road to the coast⁽¹⁾.

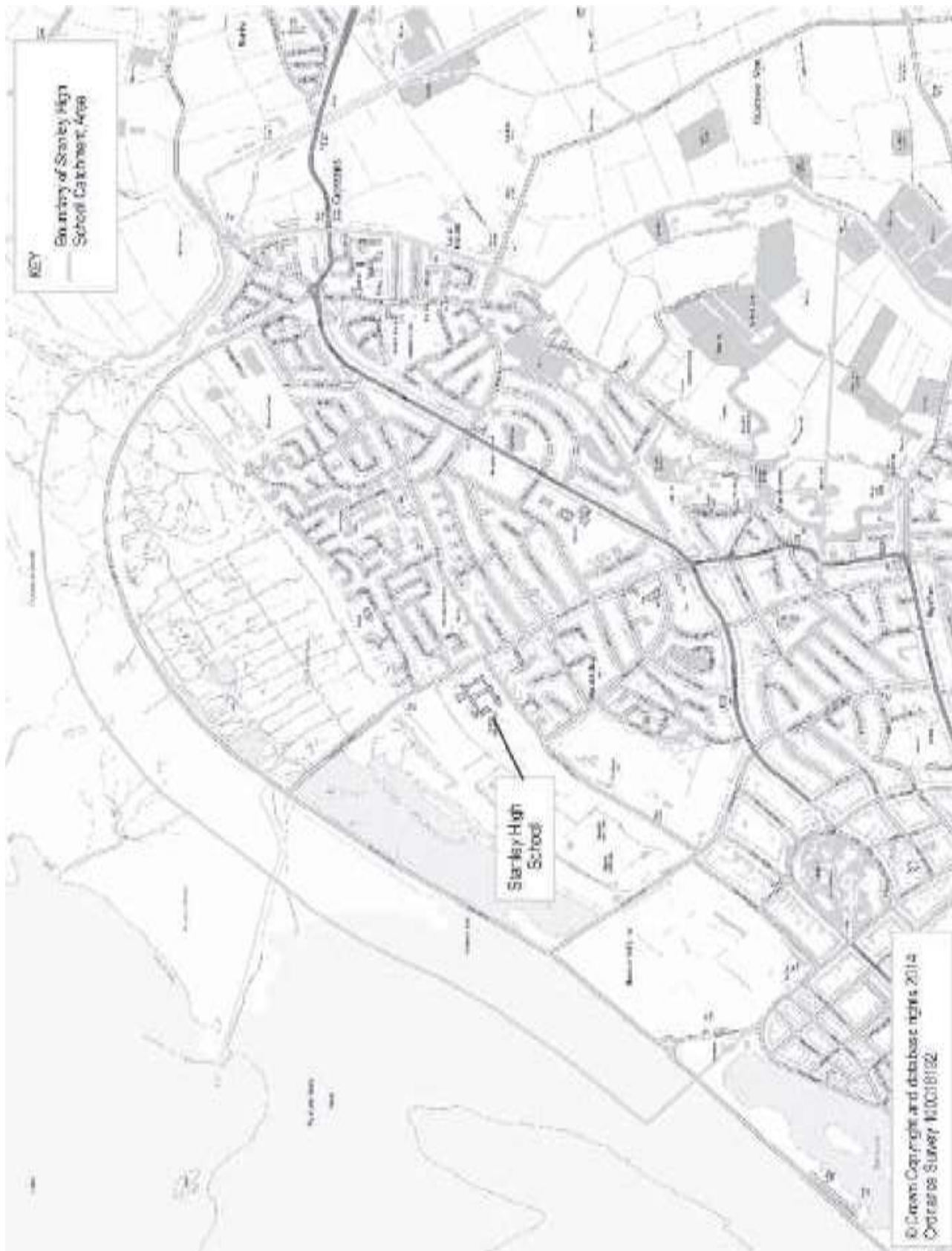
4) Other requests that name the school as a preference ⁽¹⁾.

Tie Breaker Clause

⁽¹⁾ If it is not possible to offer places for all applications within any criteria then priority will be given to those living closest to the school measured by the shortest walking distance from the child's home. We will measure from the property's address point, to the nearest school gate (using recognised routes known to the Local Authority at the time of measurement).



Stanley High School Catchment Area



Admissions Criteria for Sefton Academy High Schools

Birkdale High School for Boys - Admission Number 192

After the admission of pupils with an Education, Health and Care Plan where the school is named in the plan, and where there are more applications than places available, the Admissions criteria **listed below will be applied** in the following order to allocate places.

1) A 'looked after child' or a child who was previously looked after and ceased to be so because they became subject to an adoption, residence, or special guardianship order

2) Children with a brother still attending the school at the time of admission. Brother is defined in these arrangements as children who live as brothers in the same house, including natural brothers, adopted brothers, stepbrothers and foster brothers. ⁽¹⁾

3) Distance. Other requests that name the school as a preference, with priority for admission given to children in order of proximity of their home to school, as shown below. ⁽¹⁾

⁽¹⁾ If it is not possible to allocate places for all applications within this criterion then priority will be given to those living closest to the school measured by the shortest walking distance from the child's home. In every case we will measure from the property's address point, to the nearest school gate (using recognised routes known to the Authority at the time of measurement).



Chesterfield High School – Admission Number 203

If the Academy is oversubscribed, after the admission of pupils with a SEN statement or Education Health & Care Plan, priority will be given to those children who meet the criteria set out below, in order:

1) *Looked After Children and all previously looked after children.*

A Looked After Child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (section 22(1) Children Act 1989).

A Previously Looked After Child met the above definition but immediately thereafter became subject to an adoption order (under the Adoption Act 1976 or Adoption & Childrens Act 2002) or a child arrangements or special guardianship order (under the Children Act 1989).

2) *Children who have a brother or sister living in the same house who already attend the Academy as long as they will still be at the Academy in September 2017*

Brothers and Sisters include step-children, foster children and half-brothers and sisters, adopted brothers and sisters or children of the parent/carer's partner, living in the same family unit at the same address, who attend the school in question, as long as they will be at the school in September 2017.

3) *Children who, at the start of the Spring Term 2017 are on the roll of Forefield Junior School, Rimrose Hope CE Primary School or Waterloo Primary School.*

4) *Proximity* This is measured by taking the shortest walking distance to the Academy. The shortest walking route will be that determined using recognised routes known to the Local Authority. The distance is measured from the property's address point, to the nearest school gate. This will be measured using the Local Authority's computerised measuring system. If the proximity value is equal then random allocation will be used as a tie-breaker. Any process of random allocation will be independently supervised.

Tie Breaker Clause

(¹) If it is not possible to offer places for all applications within any criteria then priority will be given to those living closest to the school measured by the shortest walking distance from the child's home. We will measure from the property's address point, to the nearest school gate (using recognised routes known to the Local Authority at the time of measurement).



Deyes High School – Admission Number 230

After the admission of pupils with an Education, Health and Care Plan where the school is named in the plan, and where there are more applications than places available, the Admissions criteria **listed below will be applied** in the following order to allocate places.

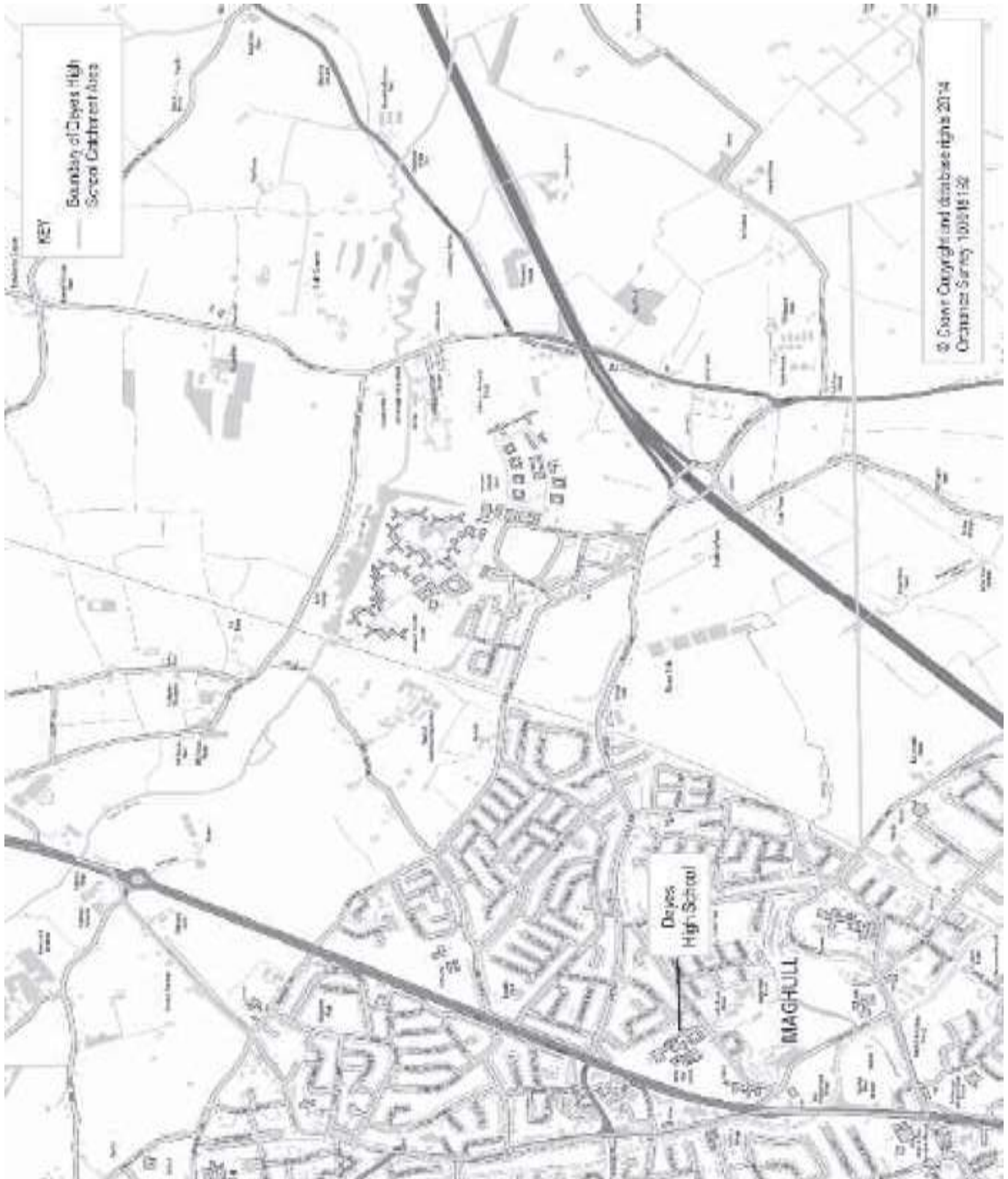
- 1) A 'looked after child'** or a child who was previously looked after and ceased to be so because they became subject to an adoption, residence, or special guardianship order.
- 2) Children** who are transferring from a primary school in the Maghull, Lydiate, Melling or Aintree parish areas, who have a **brother or sister** who already attends the school and will still be at the school in September 2017. ⁽¹⁾ Brothers and sisters – include step-children, foster children and half-brothers and sisters, adopted brothers and sisters or children of the parent/carer's partner, living in the same family unit at the same address, who attend the school in question, as long as they will be at the school in September 2017.
- 3) Children** who live in the area which is served by the school. This area is that part of Maghull bounded by a line, which runs down the middle of the roads in question as shown on the following map. ⁽¹⁾
- 4) Children** of staff where the member of staff has been employed at the school for two or more years at the time at which the admissions application for the school is made, and/or where a member of staff is recruited to fill a vacancy where there is a demonstrable skill shortage. Parents and carers must identify this on their admission application form.
- 5) Other requests** that name the school as a preference. ⁽¹⁾

Tie Breaker Clause

⁽¹⁾ If it is not possible to offer places for all applications within any criteria then priority will be given to those living closest to the school measured by the shortest walking distance from the child's home. We will measure from the property's address point, to the nearest school gate (using recognised routes known to the Local Authority at the time of measurement).



Deyes High Catchment Area



Formby High School – Admission Number 166

After the admission of pupils with an Education, Health and Care Plan where the school is named in the plan, and where there are more applications than places available, the Admissions criteria **listed below will be applied** in the following order to allocate places

- 1) A 'looked after child' or a child who was previously looked after and ceased to be so because they became subject to an adoption, residence, or special guardianship order.
- 2) Children who have a **brother or sister** living in the same house who already attends the school, as long as they will still be at the school in September 2017⁽¹⁾. Brothers and sisters include step-children, foster children and half-brothers and sisters, adopted brothers and sisters or children of the parent/carer's partner, living in the same family unit at the same address, who attend the school in question, as long as they will be at the school in September 2017.
- 3) Children who, at the start of the Spring Term 2017, are on the roll of either: Freshfield Primary School, Redgate Primary School or Trinity St Peter's Church of England Primary School⁽¹⁾.
- 4) Children of staff where the member of staff has been employed at the school for two or more years at the time at which the admission application for the school is made, and/or where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage⁽¹⁾. Parents/carers must identify this on their application form. Details will be validated by the school.
- 5) Other children living in Formby, Hightown or Ince Blundell ⁽¹⁾.
- 6) Other requests that name the school as a preference ⁽¹⁾.

Tie Breaker Clause

⁽¹⁾ If it is not possible to offer places for all applications within any criteria then priority will be given to those living closest to the school measured by the shortest walking distance from the child's home. We will measure from the property's address point, to the nearest school gate (using recognised routes known to the Local Authority at the time of measurement).



Greenbank High School for Girls - Admission Number 206

After the admission of pupils with an Education, Health and Care Plan where the school is named in the plan, and where there are more applications than places available, the Admissions criteria **listed below will be applied** in the following order to allocate places.

- 1) A **'looked after child'** or a child who was previously looked after and ceased to be so because they became subject to an adoption, residence, or special guardianship order.
- 2) Children who have a **sister*** living in the same house who already attends the School as long as they will still be at the school in September 2017⁽¹⁾. Sisters – include step-sisters foster sisters and half- sisters, adopted sisters, sisters of the parent/carer's partner, living in the same family unit at the same address, who attend the school in question, as long as they will be at the school in September 2017.
- 3) Other requests that name the school as a preference⁽¹⁾.

Tie Breaker Clause

⁽¹⁾ If it is not possible to offer places for all applications within any criteria then priority will be given to those living closest to the school measured by the shortest walking distance from the child's home. We will measure from the property's address point, to the nearest school gate (using recognised routes known to the Local Authority at the time of measurement).



The Hawthorne's School - Admission Number 120

After the admission of pupils with an Education, Health and Care Plan where the school is named in the plan, and where there are more applications than places available, the Admissions criteria **listed below will be applied** in the following order to allocate places.

- 1) A 'looked after child' or a child who was previously looked after and ceased to be so because they became subject to an adoption, residence, or special guardianship order .
- 2) Children who have a **brother or sister*** living in the same house who already attend the school, as long as they will still be at the school in September 2017⁽¹⁾. Brothers and sisters include step-children, foster children and half-brothers and sisters, adopted brothers and sisters or children of the parent/carer's partner, living in the same family unit at the same address, who attend the school in question, as long as they will be at the school in September 2017.
- 3) Other requests that name the school as a preference ⁽¹⁾

Tie Breaker Clause

⁽¹⁾ If it is not possible to offer places for all applications within any criteria then priority will be given to those living closest to the school measured by the shortest walking distance from the child's home. We will measure from the property's address point, to the nearest school gate (using recognised routes known to the Local Authority at the time of measurement).



Hillside High School - Admission Number 194

After the admission of pupils with an Education, Health and Care Plan where the school is named in the plan, and where there are more applications than places available, the Admissions criteria **listed below will be applied** in the following order to allocate places.

- 1) A 'looked after child' or a child who was previously looked after and ceased to be so because they became subject to an adoption, residence, or special guardianship order
- 2) Children who have a **brother or sister*** living in the same house who already attend the school, as long as they will still be at the school in September 2017⁽¹⁾. Brothers and sisters – include step-children, foster children and half-brothers and sisters, adopted brothers and sisters or children of the parent/carer's partner, living in the same family unit at the same address, who attend the school in question, as long as they will be at the school in September 2017.
- 3) Children who, at the start of the Spring Term 2017, are on the roll of: Bedford Primary School and Christ Church C of E Primary School⁽¹⁾.
- 4) Other requests that name the school as a preference ⁽¹⁾.

Tie Breaker Clause

⁽¹⁾ If it is not possible to offer places for all applications within any criteria then priority will be given to those living closest to the school measured by the shortest walking distance from the child's home. We will measure from the property's address point, to the nearest school gate (using recognised routes known to the Local Authority at the time of measurement).



Litherland High School - Admission Number 240

After the admission of pupils with an Education, Health and Care Plan where the school is named in the plan, and where there are more applications than places available, the Admissions criteria **listed below will be applied** in the following order to allocate places.

- 1) A 'looked after child' or a child who was previously looked after and ceased to be so because they became subject to an adoption, residence, or special guardianship order.
- 2) Children who have a **brother or sister*** living in the same house who already attend the school, as long as they will still be at the school in September 2017⁽¹⁾. Brothers and sisters – include step-children, foster children and half-brothers and sisters, adopted brothers and sisters or children of the parent/carer's partner, living in the same family unit at the same address, who attend the school in question, as long as they will be at the school in September 2017.
- 3) Children who, at the start of the Spring Term 2017, are on the roll of: The Grange Primary School; Hatton Hill Primary School; Lander Road Primary School; Litherland Moss Primary School; Netherton Moss Primary School; St Oswald's CE Primary School and St Philip's CE Primary School⁽¹⁾.
- 4) Other requests that name the school as a preference ⁽¹⁾.

Tie Breaker Clause

⁽¹⁾ If it is not possible to offer places for all applications within any criteria then priority will be given to those living closest to the school measured by the shortest walking distance from the child's home. We will measure from the property's address point, to the nearest school gate (using recognised routes known to the Local Authority at the time of measurement).



Maghull High School - Admission Number 220

After the admission of pupils with an Education, Health and Care Plan where the school is named in the plan, and where there are more applications than places available, the Admissions criteria **listed below will be applied** in the following order to allocate places.

1) A 'looked after child' or a child who was previously looked after and ceased to be so because they became subject to an adoption, residence, or special guardianship order.

Children we have identified as needing specialist facilities that go beyond expected reasonable adjustments will be given priority for this school if it is the nearest school with suitable resources. This would usually be a child with a physical or mobility problem. We will require details from parents, supported by medical evidence in order to assess each situation depending on circumstances.

2) Children who have a **brother or sister*** living in the same house who already attend the school, as long as they will still be at the school in September 2017⁽¹⁾. Brothers and sisters – include step-children, foster children and half-brothers and sisters, adopted brothers and sisters or children of the parent/carer's partner, living in the same family unit at the same address, who attend the school in question, as long as they will be at the school in September 2017.

3) Children who live in the Maghull, Lydiate, Melling or Aintree parish areas (excluding the area served by Deyes High School ⁽¹⁾).

4) Other requests that name the school as a preference⁽¹⁾.

Tie Breaker Clause

⁽¹⁾ If it is not possible to offer places for all applications within any criteria then priority will be given to those living closest to the school measured by the shortest walking distance from the child's home. We will measure from the property's address point, to the nearest school gate (using recognised routes known to the Local Authority at the time of measurement).



Range High School - Admission Number 196

After the admission of pupils with an Education, Health and Care Plan where the school is named in the plan, and where there are more applications than places available, the Admissions criteria **listed below will be applied** in the following order to allocate places.

1) A 'looked after child' or a child who was previously looked after and ceased to be so because they became subject to an adoption, residence, or special guardianship order.

Children identified as needing specialist facilities that go beyond expected reasonable adjustments will be given priority for this school if it is the nearest school with suitable resources. This would usually be a child with a physical or mobility problem. We will require details from parents, supported by medical evidence in order to assess each application depending on circumstances.

2) Sibling - Children who have a brother or sister living in the same house who already attend the school as long as they will still be at the school in September 2017. Brothers and sisters – include step-children, foster children and half-brothers and sisters, adopted brothers and sisters or children of the parent/carer's partner, living in the same family unit at the same address, who attend the school in question, as long as they will be at the school in September 2017.

3) Children who, at the start of the Spring Term 2017, are on the roll of Woodlands Primary School and St Luke's CE Primary School, Formby. ⁽¹⁾

4) Children of staff where the member of staff has been employed at the school for two or more years at the time at which the admission application for the school is made, and/or where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage. ⁽¹⁾ Parents/carers must identify this on their application form. Details will be validated by the school.

5) Children who, at the start of the Spring Term 2017, are living in Formby, Hightown and Ince Blundell. ⁽¹⁾

6) Distance - Other requests that name the school as a preference, with priority for admission given to children in order of proximity of their home to school, as shown below. ⁽¹⁾

⁽¹⁾ If it is not possible to allocate places for all applications within any criteria then priority will be given to those living closest to the school measured by the shortest walking distance from the child's home. We will measure from the property's address point, to the nearest school gate (using recognised routes known to the Local Authority at the time of measurement).



St Michael's CE High School - Admission Number 138

After the admission of pupils with an Education, Health and Care Plan where the school is named in the plan, and where there are more applications than places available, the Admissions criteria **listed below will be applied** in the following order to allocate places.

1) A 'looked after child' or a child who was previously looked after and ceased to be so because they became subject to an adoption, residence, or special guardianship order.

Children identified as needing specialist facilities that go beyond expected reasonable adjustments will be given priority for this school if it is the nearest school with suitable resources. This would usually be a child with a physical or mobility problem. We will require details from parents, validated by medical evidence in order to assess each situation depending on circumstances.

2) Children who have a brother or sister* living in the same house who already attend the school, as long as they will still be at the school in September 2017⁽¹⁾. Brothers and sisters – include step-children, foster children and half-brothers and sisters, adopted brothers and sisters or children of the parent/carer's partner, living in the same family unit at the same address, who attend the school in question, as long as they will be at the school in September 2017.

3) Children who, at the start of the Spring Term 2017 are on the rolls of : St John's Church of England (Waterloo), St Luke's Halsall Church of England, St Nicholas' Church of England, Valewood and Waterloo Primary Schools.

4) Other children living in the Diocese of Liverpool

5) Other requests that name the school as a preference ⁽¹⁾.

Tie Breaker Clause

⁽¹⁾ If it is not possible to offer places for all applications within any criteria then priority will be given to those living closest to the school measured by the shortest walking distance from the child's home. We will measure from the property's address point, to the nearest school gate (using recognised routes known to the Local Authority at the time of measurement).



CHANGES TO ADMISSION ARRANGEMENTS FOR 2017

The changes listed below are the changes for 2017 from previously published arrangements:

Changes to Admission Number

School	Admission Number 2016	Admission Number 2017
Chesterfield High School	224	203

Changes to Admission Arrangements

Chesterfield High School - Admission criterion 3 adjusted to:

3) Children who at the start of the spring term 2017 are on the roll of: Forefield Junior School, Rimrose Hope CE Primary School or Waterloo Primary School (as shown on page 27).

St Michaels High School - Admission criterion 3 adjusted to:

3) Children who, at the start of the Spring Term 2017 are on the rolls of : St John's Church of England (Waterloo), St Luke's Halsall Church of England, St Nicholas' Church of England, Valewood and Waterloo Primary Schools.

The Hawthornes School - Admissions criteria adjusted (as shown on page 23).

Any objections to the 2017 arrangements above can be submitted to the Office of Schools Adjudicator (OSA) by 15 May 2016.

The contact details for the OSA are: Office of the Schools Adjudicator, Mowden Hall, Staindrop Road, Darlington, DL3 9BG osa.team@osa.gsi.gov.uk

